



## **BALL PACKING**

Here is the procedure we normally follow –

- Write - PFC NICK MADARAS - 2 or 3 times on each ball in felt marker
- Deflate each ball as much as possible (25 - 30 deflated balls will fit in a box of 4.0-4.5 cubic feet)
- In each box we put a short BIO about NICK (so the soldiers know something about him. -- I can email this to you, or you can obtain it from the website – If the BIO can be put in a clear plastic sleeve, it will be protected in transit, but the sleeve is not absolutely necessary.)
- In each box we like to put an **acknowledgement** so the troops know that, although the balls are coming to them through the KICK-FOR-NICK program, the support for this program, and for the troops, is coming from all across the country
  - We try to include flag artwork in the format
  - We use this to acknowledge any group who has made a significant contribution to the collection (a church, company, scout troop, school, team, community, town, etc.) whether it be for balls, boxes, shipping costs, etc. -- (these are not absolutely necessary if it is too difficult)

\*\*\* If you give us the names of those you would like to recognize, we can do these for you & email them to you. In each box, or every other box, if possible, we try to include a ball-pump with an extra pack of needles, to facilitate re-inflation on arrival. (This is a cost factor so is not absolutely necessary.)

## **SHIPPING LABEL**

When we know your shipment is getting ready, we will advise you a name & address to send it to.

The return address should show **KICK-FOR-NICK** and your address. We ship through the Post Office, by airmail, to a stateside APO address

## **CUSTOMS FORM**

(These are available from the Post Office)

SEND TO: same as on the shipping label

RETURN ADDRESS: this **MUST** match the return address on the shipping label

DESCRIPTION OF CONTENTS:

- # of soccer balls @ us\$ 1.00 each
- 1- ball-pump @ us\$ 1.00 each (if applicable, also there is no need to declare needles)
- Question # 10: check either airmail/priority –or- surface/non-priority , depending on how you are sending them. Airmail is slightly more costly but will arrive sooner. We usually ship airmail.
- Question # 11: check **“GIFT”**
- Question # 17: check **“TREAT AS ABANDONED”**
- Question # 16: date & sign the form

\*\*\* If you have a lot of boxes, you might want to give your P.O. a heads-up in advance.